

CALL FOR NOMINATIONS: SSO:USA

The Legal Committee is soliciting **NOMINATIONS** for this year's open positions for Board Members. Voting will be done electronically and newly elected Board Members will be announced at the Annual Business Meeting during the Research Conference in Kentucky this October.

According to the Society Bylaws, the positions for which nominations are being sought this year include the following positions:

- Treasurer Elect
- Research Committee Chair Elect
- Communications Chair Elect
- Chair Elect, Conference Committee (becomes 2020 conference chair)

Only current members in good standing may run for office. We encourage members to be involved with the operations and mission of the Society! Members could nominate themselves or other members. However, nominations submitted by a person other than the candidate should state the approval of the nominee for placement on the ballot.

Please send nominations to b.ekelman@csuohio.edu. This year, nominations will be accepted up to midnight EST **Friday, September 14th** at which time nominations will be closed. Voting will commence electronically on **Monday, September 17th** and will close **Monday, October 1st**.

Following announcement of newly elected Board Members at the ABM, Society members can **VOLUNTEER** for positions on one of the five standing committees: Communications, Conference, Legal, Membership, or Research. Active involvement in the Society is important for its future sustainment. Student members are especially encouraged to volunteer on these committees.

We appeal to all SSO:USA members to become involved and to encourage occupational science/occupational therapy students throughout the nation to do so. Final decisions for committee membership are the responsibility of the respective committee chairs. Opportunities to meet the committee chairs and to understand the unique work of each committee within the Society will be provided during the Conference, at the ABM or via e-mail and phone following the meeting.

Legal Committee Members available for contact are:

Beth A. Ekelman, Legal Committee Chair, b.ekelman@csuohio.edu

Moses N. Ikiugu, Moses.Ikiugu@usd.edu

Kristine Haertl, klhaertl@stkate.edu

Charles Christiansen, ccxen@mac.com

Paula Rabaey, parabaey@stkate.edu

Kathlyn Reed, klreed3@Juno.com

Karen Sames kmsames@stkate.edu

DESCRIPTIONS OF VACANT POSITIONS ARE AS FOLLOWS:

Treasurer-Elect: The duties of the Treasurer-Elect will be to assume the role of the treasurer in his/her absence and to occupy the Treasurer's position upon resignation or removal of the Treasurer. Otherwise, the Treasurer-Elect will perform duties as assigned by the Treasurer or as charged by the Board of Directors.

- The duties of the Treasurer are: a) To assist in the preparation of the yearly budget; b) To receive, and give receipt for, monies due and payable to the Society from any source whatsoever; c) To disburse, or cause to be disbursed, the funds of the Society; d) To keep and maintain adequate and correct accounts of the Society's business transaction; e) To make financial information available to the Board of Directors, the Members, and the public upon formal request; and f) to perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation of the Society, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors.

Research Committee Chair Elect: Each Chair-Elect of a Committee will perform the duties assigned by the Committee Chair or as charged by the respective Committee.

- The duties of the Research Committee Chair will be responsible for overseeing the decisions and actions of the Research Committee, providing mechanisms for input from Society Members when appropriate, and assisting the Committee Members with the tasks as they arise or are assigned by the Board of Directors. The Research Committee shall be responsible for setting annual goals that are aligned with the vision and direction of the Board of Directors, and expanding the research opportunities and support available to the Society Members.

Communications Committee Chair Elect: Each Chair-Elect of a Committee will perform the duties assigned by the Committee Chair or as charged by the respective Committee.

- The duties of the Communications Committee Chair will be responsible for overseeing the decisions and actions of the Communications Committee, providing mechanisms for input from Society Members when appropriate, and assisting the Committee Members with the tasks as they arise or are assigned by the Board of Directors. The communication committee and its Chair shall be responsible for setting annual goals that are aligned with the vision and direction of the Society as outlined by the Board of Directors, determining ways to disseminate information and communicating with members about the affairs of the Society as necessary using electronic and all other means of communication.

Chair Elect, Conference Committee: Assists Conference Committee Chair with management of the Conference Committee and will be responsible for overseeing the subsequent conference (2020) when assumes role as Conference Committee Chair.