

SSO Board Meeting Summary
Minneapolis, Minnesota
May 22, 2004

Members Present: Sandee Dunbar, Esther Huecker, Sheama Krishnagiri, Ferol Ludwig, Kathleen Matuska, Doris Pierce

Committee Members and Visitors Present: Charles Christiansen, Lisa Fagan, Jon Sanford, Kristi Haertl, John White

Facilitator: Doris Pierce

Recorder: Sandee Dunbar

Sponsorship

Lisa presented an overview of the current sponsorship opportunity with North Coast. She addressed advantages of this type of arrangement and the need to make a decision in a timely manner. She stated that no specific amount had been mentioned by North Coast, but encouraged the board to consider general opportunities and their impact on SSO beyond this particular organization. Discussion followed related to concerns regarding the original purpose of SSO and how this fits into the objectives. In addition, some board members addressed the benefits of having the financial advantage of sponsorship. Following a general discussion, individuals shared their viewpoints about the sponsorship issue. Lisa then followed up this discussion with additional information about past sponsors. She reported that their names were listed in the conference packet with font differentiation representing donation amount. Items placed in the conference bags were allowed for sponsors donating at least \$500.00. Some things were placed on tables from organizations that were not donors or sponsors. Lisa also reported various types of donors that need to be considered, such as donors that offer in-kind support. Ferol and John also made comments about the sponsorship and support of universities as well. Lisa remarked that the host university should be yet another category of consideration. A motion was made by Kathleen that Lisa and Sandee put together a policy draft for sponsorship. Jon made an additional suggestion for Lisa and Sandee to assess other organizational policies related to sponsorship. This was seconded and unanimously approved. Ferol requested that the draft be sent to board members for review at least two weeks prior to the next meeting.

Conference Committee

Sheama reported that additional information about conference prices and activities will be added to the web site. Paper submissions are beginning to come in. John reported about the variety of the occupational balance activities that will be offered that will incorporate the Native American culture. Sheama reported that the salmon bake will not be an additional cost for attendees. The legal aspects of the limo transportation are still being worked out.

Legal Committee

The insurance has been secured. A bylaws change is needed to have a two person signature only if the amount is \$2000.00 or above. The Legal Committee met at

conference and discussed the SOP. The letter of confirmation for the Zemke lecturer needs to be sent to the Legal Committee. Sheama will send this to Esther.

Next Meeting

A short discussion occurred regarding lengthening the next board meeting, due to unfinished agenda items. It was decided that we will keep the two hour meeting, but add an additional meeting if necessary. The items for the May meeting that were not addressed include the Zemke lecturer process, Public Relations plan, budget proposal and interdisciplinary membership. The next board meeting will be June 16 from 10-12:00.